

Public Health and Safety Department
Public Safety Section
Dubai Municipality

EMERGENCY PREPAREDNESS



Emergency Planning Guidelines

Our Vision: Creating a healthy society,
free of epidemics, common diseases and public health hazards



EMERGENCY PREPAREDNESS

Emergency:

An unplanned event that may cause death or injuries to employees, customers, or the public; damage to property and the environment or that can shut down your business operations, and threaten your business reputation.

The Importance of Emergency Plan

Reasons to Prepare?

- Save Lives
- Protect Property
- Ensure continuity of operations
- Protect image and reputation

Do you know how you can prepare for emergencies?

1. Organize Your Team

Establish a team within your organization to develop, implement and review emergency plans.

Members of your team may include the following functional areas:

- Management
- Engineering and Maintenance
- Public Relations
- Legal
- Human Resources
- Safety, Health and Env.
- Security
- Finance

2. Establish a Plan

Planning in advance prepares you and your employees for any incident.

Your plan should consider all emergencies that may affect your facility like fire, bomb threat, system failure, hazardous material incident, etc. based on your Risk Assessment.

Core Elements:

- Organizational Structure
- Protective Actions
- Assessing the Damage
- Informing the public
- Notification and Warning
- Caring for Injured
- Restoring Essential Services
- Records Keeping

3. Train and Equip your Team

You and your team are the first responders. You must be able to manage the emergency before it gets out of hand.

Members of the team should know their roles and responsibilities in an emergency. Depending on the hazards identified, they should be trained and equipped for basic fire fighting techniques, evacuation procedures, hazardous materials management, etc.

4. Review and Test Plans

Reviewing your plan is not enough. You must test it regularly. There are several ways to test your plan:

- Table Top Exercises
- Evacuation Drills
- Full Scale Exercises involving external responders

