

 GOVERNMENT OF DUBAI	Organization Unit: إدارة البيئة – قسم البيئة الساحلية	الوحدة التنظيمية:	 بلدية دبي DUBAI MUNICIPALITY	
	Work Instructions title:	Permit for Shifting Sand from the Coastal Zone		عنوان الوثيقة:
	Doc Ref.	DM-ED-P2-D-01		رقم الوثيقة:

1. Legislation and Legal Basis

Given that sand extracted from the coastal zone is a non-renewable natural resource, Dubai Municipality manages these sands by issuing permits to transport sand excavated from the coastal zone pursuant to the provisions of Decree No. 22 of 2001 on the conservation of the coastal zone in Dubai issued by His Highness the Ruler of Dubai.

2. Scope of Implementation

This permitting process is used to regulate the transfer of sands resulting from excavation works for all types of construction projects within the coastal zone of Dubai, including all projects located within the free zones. The coastal zone is defined as the area which extends from the coastline to 1 km inland and 18 km towards the sea. Examples of construction projects covered by this Technical Guideline include building projects, infrastructure projects (roads, tunnels, service lines) and marine projects.

3. Permit Application Procedure

- The permit to shift sand from the Coastal Zone shall be filled out by the main contractor of the project or by the contractor who has the building permit (in the case of building projects licensed by Dubai Municipality).
- The application is to be submitted online by the contractor through the Building Department portal of the Dubai Municipality website, but only once all of the requirements described in the following two sections have been met.
- The Contractor can commence excavation on site prior to the submission of the permit application only if they have received "No Objection Certificate for

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Excavation within the Coastal Zone" issued by the Coastal Environment Section (CES) of the Environmental Department. The contractor shall strictly comply 2 with all conditions of the NOC.

4. Transport Company Standards

- If the contractor is unable to transfer the sands independently or wishes to outsource this work to another party, the transporter shall meet the following criteria:
 - 1- A valid commercial license issued by the Department of Economic Development in Dubai under the name of "Transport of General Materials by Trucks".
 - 2- All vehicles to be used in the transport process are registered under the name of the same transport company.
- The contractor shall take precautions when selecting the sand transport contractor and ensure its efficiency, to avoid any administrative irregularities.

5. Documents to be Attached to the Application

- New permit
 - 1- An image of the site map of the land where the sand will be shifted from (if any).
 - 2- Copy of the building permit (if any).
 - 3- Copy of the excavation NOC within the Coastal Zone.
 - 4- Copy of the commercial license of the transport company (in the case of outsourcing the transportation process to another party).

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5- A copy of the licenses of the vehicles to be used for shifting the sand [shall be submitted in the manner set forth in the Appendix (Form 2)].

- In case of renewal:
 - 1- A copy if the expired permit.
 - 2- A comprehensive and detailed report on the sands shifted under the expired permit, signed and stamped by the contractor.

6. Sand Shifting Destination

- Dubai Municipality shall, on the basis of its own criteria, determine the locations to where the sand must be transported within the boundaries of the Emirate of Dubai. The Contractor shall not be entitled to any objection.
- If the contractor needs to temporarily store some of the sand outside the project site due to lack of adequate storage space for subsequent reuse in the project site itself, he must submit the following documents in addition to what is stated in item 5:
 - 1- An image of the site map of the land where the sand is to be stored.
 - 2- Written approval from the owner of the land where the sand is to be stored.
 - 3- A written undertaking letter from the contractor to return the stored sand to the site from which it was originally transferred, specifying the storage period.

7. Conditions of sand Transportation

- The contractor shall be responsible for the full supervision of the process of loading and transport the sand from the excavation site to the disposal (storage) site, in accordance with the permit conditions. In order to achieve this objective,

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all necessary measures shall be taken to ensure that the quantity and quality of sand transferred is not altered.

- The Contractor shall prepare a daily log of shifting trips from the Site [in accordance with (Form 3) set out in Appendix 1], and such records are available to the Municipality Engineers for review at any time.
- The Contractor shall send a copy of the Daily log on a daily basis to the email address of the Municipality Engineer responsible for the Site.
- The Contractor shall ensure that all vehicles are fully loaded, taking into account the quality of the sand described in the permit and the instructions of the Municipality Engineers.
- Each vehicle leaving the site must carry a copy of the permit, in addition to a receiving receipt stating the information of the transferred trip [in accordance with (Form 1) shown in Appendix 1].
- The transport company shall ensure that all of its vehicles follow the exact approved route, without any deviations, from the site where the sand originated to its final destination.
- All vehicles shall abide by the instructions at the destination site.
- Road use times must be complied with in accordance with RTA and Dubai Police Laws. As well environmental controls must be observed to maintain public hygiene.

8. Violations and Penalties

- In the event of theft, tampering or any other violation in relation to the Permit, either the Contractor or Transporter will be held liable. The Municipality will

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impose the punishment on one of the aforementioned only, according to the Municipality's assessment of the facts.

- In the event of a failure to comply with the controls set forth above, any or all of the following measures shall be taken in accordance with the circumstances for each case:
 - 1- To impose a fine of up to (500,000) dirham's, in addition to a supplementary penalty equivalent to the value of damages resulting from the crime.
 - 2- Suspension of the commercial license of the transporter and/or blacklisting.
 - 3- Seizure of vehicles.

9. Permit Period

The permit is valid for one month from the date of issuance and may be renewed upon receipt of a formal request submitted by the contractor.

10. Additional Notes

- Excess sand of the project shall be owned by the government and shall be used by the Municipality in accordance with the public interest. The owner of the land shall not be entitled to claim the use in any form.
- The Municipality can request additional information and documents in addition to the foregoing, including, but not limited to: the contract between the contractor and the transporter.
- The Municipality has the right to request the provision of a means to collect or settle the sand in the site to which it is transferred.

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- If the quantity of sand to be transported from the site is large, the contractor may apply to shift it using more than one transport company.
- The Municipality has the right to change the authorized destination for the sand transfer, in accordance with the requirements of the public interest.

For more information, please contact

Coastal Environment Section

Tel: 04 206 4685- Fax: 04 206 4588

or

Visit the website of Dubai Municipality

www.dm.gov.ae

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Appendix 1

Transport Company Letterhead	
Sand Shifting Permit No.: _____	Date: _____
Loading Location	
Plot Number: _____	Community: _____
Contractor: _____	
Destination (Offload Location): _____	
Truck Plate No.: _____	Quantity: _____
Receiving Date: _____ Receiving Time: _____	
Delivery Signature _____	Receiving Signature _____

Form 1: Receiving receipt of all the trip information (3 Carbon Copies)

Transport Company Letterhead ترويسة الشركة الناقلة	
Plot Number: _____	Main Contractor: _____
ملكية مركبة	ملكية مركبة
ملكية مركبة	ملكية مركبة
ملكية مركبة	ملكية مركبة
ملكية مركبة	ملكية مركبة
ختم المقاول	ختم الشركة الناقلة

Form 2: A copy of the license of the vehicles to be used for sand transport

Contractor : _____ Transport Company: _____ Plot No.: _____ Sand Shifting Permit No.: _____					
SAND TRANSPORTATION DAILY LOG					
S/N	Date	Truck Plate No.	Quantity	Destination	Time (Out)
1					
2					
3					
4					
5					
6					

Form 3: A daily log record of all trips information transferred from the site

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