



 GOVERNMENT OF DUBAI	Organization Unit:	Public Health & Safety Department	الوحدة التنظيمية:
	Form sheet title:	Healthy Supplements Registration Procedures	اسم النموذج:
	Doc Ref.	DM-PH&SD-P5-TG2	رقم النموذج:



Healthy Supplements Registration Procedures

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1. The purpose of the procedures

To ensure the compliance of healthy supplements with the endorsed conditions and specifications, in order to avoid the organizations which import/deal with/ manufacture these products rejection of their shipments when arrive to Dubai's ports, or the expropriation from the local market.

2. Segment of implementation

All organizations that import, manufacture/deal with healthy supplements , for commercial purposes.

3. Responsibility



- 3-1 Head of the Consumer Products Safety Section
- 3-2 Head of the Assessment and Registration Team
- 3-3 Senior Officer of the Consumer Products Safety Section
- 3-4 Officer of the Consumer Products Safety Section

4. Definitions

- 4-1 **Healthy Supplements products:** are products taken by mouth and contain nutritional elements that enhance the nutritional diet such as: vitamins, minerals, amino acids, fats, or herbs found in the form of pharmaceutical preparations such as tablets, capsules, powders, liquids or any other form of food with a label indicating that the product is healthy supplement and not traditional food
- 4-2 **Healthy supplements products companies:** are trading companies licensed inside the UAE and have an activity related to the healthy supplements products which required registration.

5. Inputs

- 5-1 Electronic registration request

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- 5-2** Registration form to start the procedure according to the technical instructions which are available through the e-Form program * (Technical Manual to complete the registration form)
- 5-3** Electronic copy of a valid Assessment Report of the product that does not carry any remark

6. Details of Procedures

- 6-1** The company's representative must register the company using the e-form of Dubai Municipality website <http://www.dm.gov.ae> (click "Register" in the "login" box).
- 6-2** The company's representative must request this service using the e-form which is made available under the electronic services of the Consumer Products Safety Section, and must pay for the specified fees.
- 6-3** The company's representative must submit a copy of a valid label assessment of the product that needs to be registered (see inputs 5.3)
- 6-4** After the fulfillment of all the requirements (see inputs 5.1 & 5.2) a registration report of the consumer product is made upon request.
- 6-5** The company's representative can electronically check the status of the application , and once the report it ready for collection a scanned copy can be obtained or the original can be collected over the counter upon a visit.

7. References

- 7-1** Local Circular No. (11/2003) for the year 2003
- 7-2** Healthy supplement circular 24/02/2010