

UNITED ARAB EMIRATES  
MINISTRY OF ENVIRONMENT & WATER



الإمارات العربية المتحدة  
وزارة البيئة والمياه

# Unified health guidelines for practicing Beauty, Personal Care and Massage Activities

In partnership with:



بلدية دبي  
DUBAI MUNICIPALITY

## **Health requirements for personal care and gents salons**

### **1. Licenses and documents:**

#### **1.1. Basic requirements**

1.1.1	1	Obtain a valid occupational/ commercial license with a commitment to the licensed activities by the concerned authority in the emirate.
1.1.2	2	Presenting the inspection card /record of visits of the regulatory authorities in the emirate.
1.1.3	3	Providing a staff List.
1.1.4	4	Provide a valid Pest Control Contract Issued by the concerned authority in the emirate.
1.1.5	5	Provide a Pest Control Record for the salon / center.
1.1.6	6	Staff in personal care activities must be certified by the concerned authority in the emirate to qualify them to work in such activities. The concerned authority in the emirate should develop appropriate procedures for granting these certificates.
1.1.7	7	Presenting the approved floor plan, which should represent the current layout of the salon.

### **2. Employees:**

#### **2.1. Basic requirements**

2.1.1	1	All employees must obtain a valid Occupational health card issued by the concerned authority in the emirate Contains staff name, his/her profession, name of the salon / center, date of validity of the card, and must be worn while working.
2.1.2	2	All employees must wear a light color uniform with a long sleeves, has a logo and name of establishment, Dark-colored uniforms for hair dye, and it should be worn while working and to maintain it clean (can be replaced using white apron with a long sleeves while providing the service) and the commitment of workers to wear the proper uniform when practicing activity inside the facial room.
2.1.3	3	Employees must wash, clean and disinfect hands before and after the service of each customer.
2.1.4	4	Personal hygiene of workers must be maintained (for example, short nails, not to wear jewelry, use appropriate shoes, clean hair, clean clothes, not chewing tobacco and oral hygiene).
2.1.5	5	Employees must wash, clean and disinfect hands before and after the service of each customer.
2.1.6	6	The employees must take sick leave in case of having of respiratory diseases or infectious diseases or having open sores or skin infections.

#### **2.2. Advanced requirements**

2.2.1	1	Incorrect or inappropriate practices are not Allowed.
2.2.2	2	Not allowed to deal or treat customers suffering skin diseases, acne, pimples or provide any medical consultation or Bronchial treatments or similar to that.
2.2.3	3	Gloves should be worn when providing hair dye service, preferred the use of respirators.
2.2.4	4	The provision of health registration card / immunization against hepatitis B for all employees and having completed taking doses according to the vaccination program.
<b><u>3. Location and building:</u></b>		
<b>3.1. Basic requirements</b>		
3.1.1	1	The location site should be approved by the concerned authority in the emirate.
3.1.2	2	Total area of the facility and the distances between chairs and the space allocated for the personal care rooms and other activities Should be suitable and to be determined by the concerned authority in the emirate.
3.1.3	3	Provide adequate lighting and ventilation.
3.1.4	4	Provide enough Exhaust fans in the workplace and toilets.
3.1.5	5	Electrical wiring must be secured appropriately.
3.1.6	6	The floor should be tiled and is not covered by any type of carpets.
<b>3.2. Advanced requirements</b>		
3.2.1	1	The signboard of the trade name must be displayed in front of the shop.
3.2.2	2	In case of having mezzanine, it must be in good condition, and be approved by the concerned authority in the emirate.
3.2.3	3	In case of having a rear door it must be approved by the concerned authority in the emirate.
3.2.4	4	Ceramic or plastic panels must be installed behind wash basin.
<b><u>4. Furniture:</u></b>		
<b>4.1. Basic requirements</b>		
4.1.1	1	Chairs for hair cutting and hairdressing and chairs for nails cutting should be from high quality, comfortable and free of cracks and easy to clean and disinfected, free of ashtrays.
4.1.2	2	Waiting area for customers should be comfortable and convenient seats, and are made of easy to clean surfaces, leave adequate distance between them and the places of service area.
4.1.3	3	Provide cabinets and drawers for keeping towels and cosmetics.

<b>4.2. Advanced requirements</b>		
4.2.1	1	Cabinets and drawers must be allocated suitable to store and display materials and to be well-arranged.
4.2.2	2	Providing counters for hair cutting and hairdressing made from materials which are Non-absorbable free from cracks and easy to clean, sterilize and the counter for wash basins must be made of granite, marble or any other material resistant to absorption and easy to clean.
<b><u>5. Personal care services rooms:</u></b>		
<b>5.1. Basic requirements</b>		
5.1.1	1	Facial room should be separate from other services and provided with comfortable beds, easy to move, free of defects, cracks and rust, and surfaces are easy to clean and sterilize, and the room should not be less than 6 square meters and be fitted with fixed walls (not allowed to use curtains or accordion partitions or any temporary dividers between service rooms) and must be provided with a Hand wash basin.
5.1.2	2	Waxing room should be separate from other services and provided with comfortable beds easy to move, free of defects and cracks and rust, and the surfaces are easy to clean and sterilize, room should not be less than 6 square meters and be fitted with fixed walls (not allowed to use curtains or accordion partitions or any temporary dividers between service rooms).
5.1.3	3	Service chairs should be appropriate distance between the chairs should not be less than one meter and the distance between chairs and walls should be at least a half meter, chairs and tables for manicure should be placed in suitable location and separate from other services, chairs should be comfortable and wash basin for hands and feet should be available during the stages of service.
<b><u>6. water source and appropriate drainage system:</u></b>		
<b>6.1. Basic requirements</b>		
6.1.1	1	Premises must be provided with a water supply from the main network, and provide a suitable method for sanitation.
<b><u>7. Tools and supplies to be provided in the shop:</u></b>		
<b>7.1. Basic requirements</b>		
7.1.1	1	Providing hair washing and Hand wash basins according to requirements by the concerned authority in the emirate.
7.1.2	2	Provide a sufficient number of towels, at least 12 pieces for each haircutting chair, preferably a disposable towel according to customer's request.
7.1.3	3	Provide a laundry basket to collect used towels and napkins to be washed in preparation for further use, not allowed to use of a single towel for more than once without washing, preferably kept inside plastic bags after being washed until time of use and are not permitted to be washed by hand or in unhealthy or inappropriate places or to be dried and re-used for another customer, must not Hang the laundry outside.

7.1.4	4	Provide a sufficient number of grooming and personal care tools and it should be made of non-corrosive and free of cracks and sediment, made from high quality material (preferably the use of single-use instruments).
7.1.5	5	Provide adequate fire extinguishers according to the civil defense requirements, taking into account the existence of a poster showing the expiration date.
7.1.6	6	Providing a suitable corridors sizes with a minimum width of 1.2 meters according to the requirements of civil defense in the emirate.
7.1.7	7	Mouth masks must be worn upon customer's request when giving up-close services to the customer.
<b>7.2. Advanced requirements</b>		
7.2.1	1	The shop should be provided with a water heater with a capacity appropriate to the volume of work.
7.2.2	2	Provide suitable preparation area for hair dyes consist of smooth surfaces that makes easily to be cleaned and disinfected with appropriate sink surrounded by ceramic tiles for a distance of not less than half a meter.
7.2.3	3	Provide an adequate number of waste containers with cover and appropriate bags (Pedal waste bins are recommended) for waste collection and disposal periodically and to separate sharps objects for safe disposal. Waste should not be kept in the shop to the next day.
7.2.4	4	The method for disposing of damaged tools should be safe and secure, and not stored in the saloon / center.
7.2.5	5	Provide a sufficient number of tools, equipments and means of preservation / storing that are necessary to execute the activity.
7.2.6	6	Tissue paper must be used to wipe the face instead of cloth towels.
<b>8. Cleaning and sterilization:</b>		
<b>8.1. Basic requirements</b>		
8.1.1	1	Tools should be cleaned after completion of the hair cutting by mechanical means by washing with warm water and brush as a first step in preparation for sterilizing.
8.1.2	2	Must provide a disinfectant solution for complete immersion of grooming tools, the solution should be approved and effective if used in the right concentrations, it should be periodically changed and be sure to put instruments inside only after It is cleaned as mentioned in section 8.1.1, and must supply sufficient jars for this purpose.
8.1.3	3	Providing UV sterilization machine for hair cutting tools with adequate quantity and commensurate with the work requirements in the emirate, maintain a clean machine that conserve tools inside after It is cleaned, sterilized and dried as described in section 8.1.1 and 8.1.2, it should be placed inside according to the capacity of the device (UV tube lamp must be replaced periodically depending on the instructions manual).
8.1.4	4	Must provide heat sterilization machine (dry heat or steam) especially for metal tools used for cosmetic and personal care. These devices should be equipped with temperature/time control systems.

8.1.5	5	When using a hair brush it should be clean and sterile and stored in convenient clean drawers and separated from the dirty tools and not allowed to use the brush from the customer to another before cleaning and sanitizing properly.
8.1.6	6	The non-metal tools used in nail care and sponges used to beautify the face should be single-use and wrapped properly. These tools are not allowed to be use from one customer to another, taking into account the correct way of disposal after use.
8.1.7	7	Adoption of better cleaning and sterilization standards for seating, services, floors, surfaces and angles, baths, steam rooms and sauna cabins in addition to shelves and drawers, curtains, toilets and other devices and tools available in the shop.
8.1.8	8	Must use single-use wooden sticks when submitting wax hair removal service, taking into account not to re-immers in wax or to use from a customer to another, with the need to provide a poster shows that in all areas dedicated to hair removal in salon / center places.
8.1.9	9	In case a refillable depilatory wax heater, the wax cartridge used, it must be changed for each customer.

## **8.2. Advanced requirements**

8.2.1	1	The use of personal tools bag is Preferable for each customer, it is advised to use disposable tools that are used for one-time that are made of high in quality and from well-known source.
8.2.2	2	Must use a disposable bed cover and should be replaced after each customer in service areas.
8.2.3	3	Maintain cleanliness and sterilization of equipments used for skin cleaning and facial steam and change the water regularly. The water bowl should be transparent to make sure the water is clean always, and that the internal heater device rustproof. Preferred to use distilled water to avoid the formation of sediments.
8.2.4	4	Must separate required proportion of cosmetics in a clean and sterile container by using disposable wooden sticks to be used for the various stages of cosmetology. Not allowed to separate them by hand or take it directly from the main package.
8.2.5	5	Must wash, disinfect and dry the hands and feet before starting and during the cutting and trimming nails service.
8.2.6	6	It is not allowed to re-immers the hands or feet in the wax containers (paraffin), must provide the poster shows that in all designated places in salon.
8.2.7	7	Should care about cleanliness of the external environment of the salon.

## **9. cosmetics, henna:**

### **9.1. Basic requirements**

9.1.1	1	Must use hair dyes, cosmetics and personal care products from licensed and well-known source and contain expiration dates, and It is not allowed to produce or invent a beauty blends and to use or sell to customers. Must put a label on the package shows the opening date especially for products that rely on expiration period from the date of opening.
9.1.2	2	Must be sure that all materials used in the salon, including cosmetics, henna powder approved by the concerned authority before buying them and should present the certification documents for inspectors during inspection visit.

9.1.3	3	Must use natural materials when preparing henna and do not use any chemical compounds or petroleum with it, henna should be prepared in appropriate amounts, taking into account proper storage.
9.1.4	4	Not allowed to use of hair dyes, especially black on the skin as an alternative material to henna.
<b>9.2. Advanced requirements</b>		
9.2.1	1	Ensure compliance with the manufacturer when using of cosmetics and personal care products, in terms of usage instructions and warnings mentioned on the package or label.
9.2.2	2	The sale of cosmetics and personal care at the center is prohibited, unless it is licensed by the concerned authority in the emirate. In this case a suitable place must be provided to display the products in the salon.
9.2.3	3	Make sure the henna source used inside the salon, and the salon is responsible for any damages resulting from the use, if any.
9.2.4	4	It is not allowed to draw on the skin using henna after a steam bath or hair removal from the body or any activity that can increase the sensitivity of the skin, with the need to provide a poster for reporting when exposed to burns and injuries as a result of the use of henna on hands.
9.2.5	5	Floors and seating areas for henna should be smooth surfaces easy to clean and disinfect. Not allowed to cover it with carpets.
<b><u>10. Prohibitions:</u></b>		
<b>10.1. Basic requirements</b>		
10.1.1	1	Smoking is not permitted inside the salon / center, and must provide signs to prohibit smoking inside the shop and remove ashtrays.
10.1.2	2	Not allowed to use of the shop for accommodation and living activities such as cooking and others.
10.1.3	3	It is not allowed to use laser or Intense Pulsed Light (IPL) for hair removal in salons and beauty centers.
10.1.4	4	It is not allowed to use alum to disinfect wounds only if they are disposable type.
10.1.5	5	It is not allowed to breed or escort pets inside the salon.
10.1.6	6	It is not allowed to use gas cylinders inside the salon.
10.1.7	7	It is not allowed to provide tanning service for those under the age of 18 years old.
10.1.8	8	Must comply with the permissible period for tanning according to the manufacturer's instructions.
10.1.9	9	Must provide sufficient area for tanning service and provide goggles for eyes and obey the safety requirements mentioned on the device.
10.1.10	10	In cases where tanning is done through the skin spray materials, it should be from the concerned authority.

10.1.11	11	Not allowed to perform semi permanent makeup without getting approval from the concerned authority.
10.1.12	12	It is not allowed to use permanent tattoos devices and services related.
10.1.13	13	It is not allowed to use razors (blades) in the pedicure service.
10.1.14	14	It is not allowed to use hair dyes to dye eyebrows.
10.1.15	15	It is not allowed to use cigarette ash to remove the dye from skin.
10.1.16	16	Not allowed to use or display contact lenses as a beauty product for customers.
10.1.17	17	Not allowed to provide ear piercing in saloon.
10.1.18	18	Not allowed to put thread in mouth while providing hair removal by threads.
10.1.19	19	Salon has the right to refuse to provide hair cutting service in the case of suspected insect eggs or head lice or any other skin diseases.
10.1.20	20	Not allowed to use chemical and acid for skin peeling in the salon / center.
10.1.21	21	Not allowed to use of the heater and preferred to use a hot air fan for drying henna.
<b><u>11. Oriental bath:</u></b>		
<b>11.1. Basic requirements</b>		
11.1.1	1	Must not provide the service for people with skin diseases.
11.1.2	2	The oriental bath area should be at least 6 square meters approximately.
11.1.3	3	Walls, floors and ceilings should be of smooth surfaces and easy to clean.
11.1.4	4	Must to clean and disinfect the bath immediately after each customer, especially the spaces between the ceramic walls and floors.
11.1.5	5	Must to re-wash and clean the towels after the use and to keep them inside baskets dedicated to it, It is not allowed to use for other customers before washing and drying thoroughly.
11.1.6	6	Must provide a disposable sponge, dispose them after been use. Not allowed to use it for another customer.
11.1.7	7	All products used should to be good quality and purchased from well-known and reliable sources. Not allowed to use any self-made products or blends.
11.1.8	8	It is prohibited to deal with or treat the skin diseases or provide any medical guidance to customers. In these cases they should be advised to visit medical facilities. Not allowed to deal with the injured or irritated skin.



11.1.9	9	The temperature should be appropriate inside the oriental bath to avoid thermal shock or skin burns, preferably to test the bath by workers before customers entry.
11.1.10	10	Must apply the highest cleaning, sterilization and drying standards before and after the service, especially to places for lying down, bathing and bath ceiling, which often cause diseases and odors.
11.1.11	11	Must maintain the ventilation through the installation of exhaust fans suitable to the size of the oriental bath.

### **11.2. Advanced requirements**

11.2.1	1	The oriental bath must be separate from the other activities in the salon / center.
11.2.2	2	Must provide a private dressing room for the oriental bath.
11.2.3	3	Provide lockers for keeping clothes and shoes for customers and the base should be made from rust proof materials are not attached to the floor.
11.2.4	4	Must regularly maintain the bath in order to prevent the growth of molds on floors, walls ceilings, bathroom and places to lie down and showers, which often cause diseases and odors.
11.2.5	5	Preferably to wear gloves while providing the service.
11.2.6	6	Providing non-slip floors around the bathing places in steam bath rooms.
11.2.7	7	Not allowed to appear inappropriately dressed in the bath outside allocated to the bath area.
11.2.8	8	Service rooms must be separated and with only a single bed inside each room, and the room size should not be less than 6 square meters.
11.2.9	9	Providing a closet in the changing room with napkins and towels for customers.
11.2.10	10	Installing steam machine outside the room next to the door and to hide all electrical connections.
11.2.11	11	The presence of more than one customer in the oriental bath at the same time is prohibited.

### **12. Management tasks in salons:**

#### **12.1. Basic requirements**

12.1.1	1	Management must be knowledgeable in health requirements approved by the concerned authority in the emirate.
12.1.2	2	Must take preventive and corrective measures when errors occur.
12.1.3	3	Must be aware of the wrong health practices, directing workers to correct them and follow that consistently.
12.1.4	4	The need to educate new workers to follow proper work health practices, procedures to be followed before starting to practice the work in salon / center.
12.1.5	5	Must cooperate with the municipal inspector during the inspection visit. In case of any objection to a fine issued the client should approach the concerned regulatory authorities in

		the emirate.
12.1.6	6	Must read inspection card / record of field visits / reports of the inspectors.
12.1.7	7	Must check on the occupational health cards and dates of validity. New employees are not allowed to engage in work within salon / center before obtaining it.
12.1.8	8	Must provide first aid box with valid contents and train employees on how to deal with minor incidents.
12.1.9	9	Employees must not provide a skin peeling service or massage in case they notice abnormal skin or to provide the services that may increase the sensitivity of skin, such as steam bath before and after waxing.
12.1.10	10	Follow the instructions for facial equipment, which tells how to clean and sterilize it. Maintain the safety of customers while using it to avoid falling into errors while performing each stage of facials.
12.1.11	11	Owners of gents saloons and employees bear the responsibility to follow the instructions in this guide. Also responsible for any irregularities caused by erroneous or misuse of cosmetics practices in their premises, in order to preserve public health and safety.
<b><u>13. Requirements for control of insects and rodents:</u></b>		
<b><u>13.1. Basic requirements</u></b>		
13.1.1	1	The non availability of insects, rodents and whatever relates to it.
13.1.2	2	In case pesticides, there availability must be licensed by the concerned authority.
<b><u>14. Other:</u></b>		
14.1	1	If there is a toilet (bathroom) within the facility it must be equipped with a hand washbasin, disinfectant materials and a means for drying Hands.

<b>Health requirements for beauty salons and women personal care centers</b>		
<b><u>1. licenses and documents:</u></b>		
<b><u>1.1. Basic requirements</u></b>		
1.1.1	1	Obtain a valid occupational/ commercial license with a commitment to the licensed activities by the concerned authority in the emirate.
1.1.2	2	Presenting the inspection card /record of visits of the regulatory authority in the emirate.
1.1.3	3	Providing a staff List.

1.1.4	4	Provide a valid Pest Control Contract Issued by the concerned authority in the emirate.
1.1.5	5	Provide a Pest Control Record for the salon / center.
1.1.6	6	Staff in personal care activities must be certified by the concerned authority in the emirate to qualify them to work in such activities. The concerned authority in the emirate should develop appropriate procedures for granting these certificates.
1.1.7	7	Presenting the approved floor plan, which should represent current layout of the salon.
<b><u>2. Employees:</u></b>		
<b>2.1. Basic requirements</b>		
2.1.1	1	All employees must obtain a valid occupational health card issued by the concerned authority in the emirate Contains staff name, his/her profession, name of the salon / center, date of validity of the card and must be worn while working.
2.1.2	2	All employees must Wear a light color uniform with a long sleeves, has a logo and name of establishment. Dark-colored uniforms for hair dye and it should be worn while working and to maintain it clean (can be replaced using a white apron with long sleeves while providing the service) and the commitment of workers to wear the proper uniform when practicing activity inside the facial room.
2.1.3	3	Personal hygiene of workers must be maintained (for example, short nails, not to wear jewelry, use appropriate shoes, clean hair, clean clothes, not chewing tobacco and oral hygiene).
2.1.4	4	Employees must wash, clean and disinfect hands before and after the service of each customer.
2.1.5	5	The employees must take sick leave in case of having respiratory diseases or infectious diseases or having open sores or skin infections
<b>2.2. Advanced requirements</b>		
2.2.1	1	Incorrect or inappropriate practices are not Allowed.
2.2.2	2	Not allowed to deal or treat customers suffering skin diseases, acne, pimples or provide any medical consultation or Bronchial treatments or similar to that.
2.2.3	3	Gloves should be worn when providing hair dye service, preferred the use of respirators.
2.2.4	4	The provision of health registration card / immunization against hepatitis B for all employees and having completed taking doses according to the vaccination program.
2.2.5	5	Allowing males to work in women's salons is conditional on the approval of the concerned authorities in each emirate.

<b><u>3. Location and building:</u></b>		
<b>3.1. Basic requirements</b>		
3.1.1	1	The location site should be approved by the concerned authority in the emirate.
3.1.2	2	Total area of the facility and the distances between chairs and the space allocated for the personal care rooms and other activities Should be suitable and to be determined by the concerned authority in the emirate.
3.1.3	3	Provide adequate lighting and ventilation.
3.1.4	4	Provide enough Exhaust fans in the workplace and toilets.
3.1.5	5	Electrical wiring must be secured appropriately.
3.1.6	6	The floor should be tiled and is not covered by any type of carpets.
<b>3.2. Advanced requirements</b>		
3.2.1	1	The signboard of the trade name must be displayed in front of the shop.
3.2.2	2	In case of having mezzanine, it must be in good condition, and be approved by the concerned authority in the emirate.
3.2.3	3	In case of having a rear door it must be approved by the concerned authority in the emirate.
3.2.4	4	Ceramic or plastic panels must be installed behind wash basin.
<b><u>4. Furniture:</u></b>		
<b>4.1. Basic requirements</b>		
4.1.1	1	Chairs for hair cutting, hairdressing, chairs for nails cutting and Henna should be from high quality, comfortable, free of cracks, easy to be clean and disinfected and free of ashtrays.
4.1.2	2	Waiting area for customers should be comfortable and convenient seats, and are made of easy to clean surfaces, leave adequate distance between them and the places of service area.
4.1.3	3	Provide cabinets and drawers for keeping towels and cosmetics.
<b>4.2. Advanced requirements</b>		
4.2.1	1	Cabinets and drawers must be allocated suitable to store and display materials and to be well-arranged.
4.2.2	2	Providing counters for hair cutting and hairdressing made from materials which are Non-absorbable, free from cracks and easy to clean and sterilize. The counter for wash basins must be made of granite, marble or any other material resistant to absorption and easy to clean.

## **5. Personal care services rooms:**

### **5.1. Basic requirements**

5.1.1	1	Facial room should be separate from other services and provided with comfortable beds, easy to move, free of defects, cracks and rust, and surfaces are easy to clean and sterilize, and the room should not be less than 6 square meters and be fitted with fixed walls (not allowed to use curtains or accordion partitions or any temporary dividers between service rooms) and must be provided with a Hand wash basin.
5.1.2	2	Waxing room should be separate from other services and provided with comfortable beds easy to move, free of defects and cracks and rust, and the surfaces are easy to clean and sterilize. The room should not be less than 6 square meters and be fitted with fixed walls (not allowed to use curtains or accordion partitions or any temporary dividers between service rooms).
5.1.3	3	Service chairs should be appropriate, distance between the chairs should not be less than one meter and the distance between chairs and walls should be at least a half meter, chairs and tables for manicure should be placed in suitable location and separate from other services, chairs should be comfortable and wash basin for hands and feet should be available during the stages of service.

## **6. water source and appropriate drainage system:**

### **6.1. Basic requirements**

6.1.1	1	Premises must be provided with a water supply from the main network, and provide a suitable method for sanitation.
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## **7. Tools and supplies to be provided in the shop:**

### **7.1. Basic requirements**

7.1.1	1	Providing hair washing and Hand wash basins according to requirements by the concerned authority in the emirate.
7.1.2	2	Provide sufficient number of towels, at least 12 pieces for each haircutting chair, preferably disposable towels according to customer's request.
7.1.3	3	Provide a laundry basket to collect used towels and napkins to be washed in preparation for further use, not allowed to use of a single towel for more than once without washing, preferably kept inside plastic bags after being washed until time of use and are not permitted to be washed by hand or in unhealthy or inappropriate places or to be dried and re-used for another customer, must not Hang the laundry outside.
7.1.4	4	Provide a sufficient number of grooming and personal care tools and it should be made of non-corrosive and free of cracks and sediments, made from high quality material (preferably the use of single-use instruments).
7.1.5	5	Provide adequate fire extinguishers according to the civil defense requirements, taking into account the existence of a poster showing the expiration date.
7.1.6	6	Providing a suitable corridors sizes with a minimum width of 1.2 meters according to the requirements of civil defense in the emirate.

7.1.7	7	Mouth masks must be worn upon customer's request when giving up-close services to the customer.
<b>7.2. Advanced requirements</b>		
7.2.1	1	The shop should be provided with a water heater with a capacity appropriate to the volume of work.
7.2.2	2	Provide suitable preparation area for hair dyes consist of smooth surfaces that makes it easily to be cleaned and disinfected with appropriate sink surrounded by ceramic tiles for a distance of not less than half a meter.
7.2.3	3	Provide an adequate number of waste containers with cover and appropriate bags (Pedal waste bins are recommended) for waste collection and disposal periodically and to separate sharps objects for safe disposal. Waste should not be kept in the shop to the next day.
7.2.4	4	The method for disposing of damaged tools should be safe and secure, and not stored in the saloon / center.
7.2.5	5	Provide a sufficient number of tools, equipments and means of preservation / storing that are necessary to execute the activity.
7.2.6	6	Tissue paper must be used to wipe the face instead of cloth towels.
<b><u>8. Cleaning and sterilization:</u></b>		
<b>8.1. Basic requirements</b>		
8.1.1	1	Tools should be cleaned after completion of the hair cutting by mechanical means by washing with warm water and brush as a first step in preparation for sterilizing.
8.1.2	2	Must provide a disinfectant solution for complete immersion of grooming tools, the solution should be approved and effective if used in the right concentrations, it should be periodically changed and be sure to put instruments inside only after It is cleaned as mentioned in section 8.1.1, and must supply sufficient jars for this purpose.
8.1.3	3	Providing UV sterilization machine for hair cutting tools with adequate quantity and commensurate with the work requirements in the emirate, maintain a clean machine that conserve tools inside after It is cleaned, sterilized and dried as described in section 8.1.1 and 8.1.2, it should be placed inside according to the capacity of the device (UV tube lamp must be replaced periodically depending on the instructions manual).
8.1.4	4	Must provide heat sterilization machine (dry heat or steam) especially for metal tools used for cosmetic and personal care. These devices should be equipped with temperature/time control systems.
8.1.5	5	When using a hair brush it should be clean and sterile and stored in convenient clean drawers and separated from the dirty tools and not allowed to use the brush from the customer to another before cleaning and sanitizing properly.
8.1.6	6	The non-metal tools used in nail care and sponges used to beautify the face should be single-use and wrapped properly. These tools are not allowed to be used from one customer to another, taking into account the correct way of disposal after use.
8.1.7	7	Adoption of better cleaning and sterilization standards for seating, services, floors, surfaces and angles, baths, steam rooms and sauna cabins in addition to shelves and drawers, curtains, toilets and other devices and tools available in the shop.

8.1.8	8	Must use single-use wooden sticks when submitting wax hair removal service, taking into account not to re-immerses in wax or to use from a customer to another, with the need to provide a poster shows that in all areas dedicated to hair removal in salon / center places.
8.1.9	9	In case a refillable depilatory wax heater, the wax cartridge used, must be changed for each customer.
<b>8.2. Advanced requirements</b>		
8.2.1	1	The use of personal tools bag is Preferable for each customer and it is advised to use disposable tools that are used for one-time that are made of high quality and from well-known source.
8.2.2	2	Must use a disposable bed cover and should be replaced after each customer in service areas.
8.2.3	3	Maintain cleanliness and sterilization of equipments used for skin cleaning and facial steam and changes the water regularly. The water bowl should be transparent to make sure the water is clean always, and that the internal heater device rustproof. Preferred to use distilled water to avoid the formation of sediments.
8.2.4	4	Must separate required proportion of cosmetics in a clean and sterile container by using disposable wooden sticks to be used for the various stages of cosmetology. Not allowed to separate them by hand or take it directly from the main package.
8.2.5	5	Must wash, disinfect and dry the hands and feet before starting and during the cutting and trimming nails service.
8.2.6	6	It is not allowed to re-immerses the hands or feet in the wax containers (paraffin), must provide the poster shows that in all designated places in salon.
8.2.7	7	Should care about cleanliness of the external environment of the salon.
<b><u>9. cosmetics, henna:</u></b>		
<b>9.1. Basic requirements</b>		
9.1.1	1	Must use hair dyes, cosmetics and personal care products from licensed and well-known source and contain expiration dates, and It is not allowed to produce or invent a beauty blends and to use or sell to customers. Must put a label on the package shows the opening date especially for products that rely on expiration period from the date of opening.
9.1.2	2	Must be sure that all materials used in the salon, including cosmetics, henna powder approved by the concerned authority before buying them and should present the certification documents for inspectors during inspection visit.
9.1.3	3	Must use natural materials when preparing henna and do not use any chemical compounds or petroleum with it, henna should be prepared in appropriate amounts, taking into account proper storage.
9.1.4	4	Not allowed to use of hair dyes, especially black on the skin as an alternative material to henna.
<b>9.2. Advanced requirements</b>		
9.2.1	1	Ensure compliance with the manufacturer when using of cosmetics and personal care products, in terms of usage instructions and warnings mentioned on the package or label.

9.2.2	2	The sale of cosmetics and personal care at the center is prohibited, unless it is licensed by the concerned authority in the emirate. In this case a suitable place must provide to display the products in the salon.
9.2.5	3	Make sure the henna source used inside the salon, and the salon is responsible for any damages resulting from the use, if any.
9.2.6	4	It is not allowed to draw on the skin using henna after a steam bath or hair removal from the body or any activity that can increase the sensitivity of the skin, with the need to provide a poster for reporting when exposed to burns and injuries as a result of the use of henna on hands.
9.2.7	5	Floors and seating areas for henna should be smooth surfaces easy to clean and disinfect. Not allowed to cover it with carpets.
<b><u>10. Prohibitions:</u></b>		
<b>10.1. Basic requirements</b>		
10.1.1	1	Smoking is not permitted inside the salon / center, and must provide signs to prohibit smoking inside the shop and remove ashtrays.
10.1.2	2	Not allowed to use of the shop for accommodation and living activities such as cooking and others.
10.1.3	3	It is not allowed to use laser or Intense Pulsed Light (IPL) for hair removal in salons and beauty centers.
10.1.4	4	It is not allowed to use alum to disinfect wounds, only if they are disposable type.
10.1.5	5	It is not allowed to breed or escort pets inside the salon / center.
10.1.6	6	It is not allowed to use gas cylinders inside the salon / center.
10.1.7	7	It is not allowed to provide tanning service for those under the age of 18 years old.
10.1.8	8	Must comply with the permissible period for tanning according to the manufacturer's instructions.
10.1.9	9	Must provide sufficient area for tanning service and provide goggles for eyes and obey the safety requirements mentioned on the device.
10.1.10	10	In cases where tanning is done through skin spray materials, it should be approved from the concerned authority.
10.1.11	11	Not allowed to perform semi permanent makeup without getting approval from the concerned authority.
10.1.12	12	It is not allowed to use permanent tattoos devices and services related.
10.1.13	13	It is not allowed to use razors (blades) in the pedicure service.
10.1.14	14	It is not allowed to use hair dyes to dye eyebrows.
10.1.15	15	It is not allowed to use cigarette ash to remove the dye from skin.



10.1.16	16	Not allowed to use or display contact lenses as a beauty product for customers.
10.1.17	17	Not allowed to provide ear piercing in saloon.
10.1.18	18	Not allowed to put thread in mouth while providing hair removal by threads
10.1.19	19	Salon has the right to refuse to provide hair cutting service in the case of suspected insect eggs or head lice or any other skin diseases.
10.1.20	20	Not allowed to use chemical and acid for skin peeling in the salon / center.
10.1.21	21	Not allowed to use of the heater and preferred to use a hot air fan for drying henna.
<b>11. Oriental bath:</b>		
<b>11.1. Basic requirements</b>		
11.1.1	1	Must not provide the service for people with skin diseases.
11.1.2	2	The oriental bath area should be at least 6 square meters approximately.
11.1.3	3	Walls, floors and ceilings should be of smooth surfaces and easy to clean.
11.1.4	4	Must to clean and disinfect the bath immediately after each customer, especially the spaces between the wall tiles and floors.
11.1.5	5	Must re-wash and clean the towels after the use and to keep used ones inside baskets allocated to it. It is not allowed to re-use them for other customers before washing and drying thoroughly.
11.1.6	6	Must provide disposable sponges, dispose them after been used. Not allowed to use it for another customer.
11.1.7	7	All products used should to be good quality and purchased from well-known and reliable sources. Not allowed to use any self-made products or blends.
11.1.8	8	It is prohibited to deal with or treat the skin diseases or provide any medical guidance to customers. In these cases they should be advised to visit medical facilities. Not allowed to deal with the injured or irritated skin.
11.1.9	9	The temperature should be appropriate inside the oriental bath to avoid thermal shock or skin burns, preferably to test the bath by workers before customers entry.
11.1.10	10	Must apply the highest cleaning, sterilization and drying standards before and after the service, especially to places for lying down, bathing and bath ceiling, which often cause diseases and odors.
11.1.11	11	Must maintain the ventilation through the installation of exhaust fans suitable to the size of the oriental bath.
<b>11.2. Advanced requirements</b>		
11.2.1	1	The oriental bath must be separate from the other activities in the salon / center.

11.2.2	2	Must provide a private dressing room for the oriental bath.
11.2.3	3	Provide lockers for keeping clothes and shoes for customers and the base should be made from rust proof materials are not attached to the floor.
11.2.4	4	Must regularly maintain the bath in order to prevent the growth of molds on floors, walls ceilings, bathroom and places to lie down and showers, which often cause diseases and odors.
11.2.5	5	Preferably to wear gloves while providing the service.
11.2.6	6	Providing non-slip floors around the bathing places in steam bath rooms.
11.2.7	7	Not allowed to appear inappropriately dressed in the bath outside allocated to the bath area.
11.2.8	8	Service rooms must be separated and with only a single bed inside each room, and the room size should not be less than 6 square meters.
11.2.9	9	Providing a closet in the changing room with napkins and towels for customers.
11.2.10	10	Installing steam machine outside the room next to the door and to hide all electrical connections.
11.2.11	11	The presence of more than one customer in the oriental bath at the same time is prohibited.

## **12. Management tasks in salons:**

### **12.1. Basic requirements**

12.1.1	1	Management must be knowledgeable in health requirements approved by the concerned authority in the emirate.
12.1.2	2	Must take preventive and corrective measures when errors occur.
12.1.3	3	Must be aware of the wrong health practices, directing workers to correct them and follow that consistently.
12.1.4	4	The need to educate new workers to follow proper work health practices, procedures to be followed before starting to practice the work in salon / center.
12.1.5	5	Must cooperate with the municipal inspector during the inspection visit. In case of any objection to a fine issued the client should approach the concerned regulatory authorities in the emirate.
12.1.6	6	Must read inspection card / record of field visits / reports of the inspectors.
12.1.7	7	Must check on the occupational health cards and dates of validity. New employees are not allowed to engage in work within salon / center before obtaining it.
12.1.8	8	Must provide first aid box with valid contents and train employees on how to deal with minor incidents.
12.1.9	9	Employees must not provide a skin peeling service or massage in case they notice abnormal skin or provide the services that may increase the sensitivity of skin, such as steam bath before and after waxing.

12.1.10	10	Follow the instructions for facial equipment, which tells how to clean and sterilize it. Maintain the safety of customers while using it to avoid falling into errors while performing each stage of facials.
12.1.11	11	Owners of gents saloons and employees bear the responsibility to follow the instructions in this guide. Also responsible for any irregularities caused by erroneous or misuse of cosmetics practices in their premises, in order to preserve public health and safety.
<b><u>13. Requirements for control of insects and rodents:</u></b>		
<b><u>13.1. Basic requirements</u></b>		
13.1.1	1	The non availability of insects, rodents and whatever relates to it.
13.1.2	2	In case pesticides, there availability must be licensed by the concerned authority.
<b><u>14. Other:</u></b>		
14.1	1	If there is a toilet (bathroom) within the facility it must be equipped with a hand washbasin, disinfectant materials and a means for drying Hands.

<b>Health requirements for Massage and relaxation centers</b>		
<b><u>1. Licenses and documents:</u></b>		
<b><u>1.1. Basic requirements</u></b>		
1.1.1	1	Obtain a valid occupational/ commercial license with a commitment to the licensed activities by the concerned authority in the emirate.
1.1.2	2	Presenting the inspection card /record of visits of the regulatory authorities in the emirate.
1.1.3	3	Providing a staff List.
1.1.4	4	All employees must obtain a valid Occupational health card issued by the concerned authority in the emirate Contains staff name, his/her profession, name of the salon / center, date of validity of the card and must be worn while working.
1.1.5	5	The provision of health registration card / immunization against hepatitis B for all employees and having completed taking doses according to the vaccination program.
1.1.6	6	Staff in personal care activities must be certified by the concerned authority in the emirate to qualify them to work in such activities. The concerned authority in the emirate should develop appropriate procedures for granting these certificates.
1.1.7	7	Provide a valid pest control contract Issued by the concerned authority in the emirate.

<b><u>2. Employees:</u></b>		
<b>2.1. Basic requirements</b>		
2.1.1	1	Should Wear a uniform and keep it always cleans during massage sessions.
2.1.2	2	Personal hygiene of staff must be maintained.
2.1.3	3	Employees must wash, clean and disinfect hands before and after the service of each customer.
<b><u>3. Equipments:</u></b>		
<b>3.1. Basic requirements</b>		
3.1.1	1	Not allowed to use any medical and beauty equipments in massage and other services unless approved by concerned authority. In this case staff who works with these equipments must be certified to prove training on these equipments.
3.1.2	2	Must provide only approved services in the center and not to provide any medical services.
<b><u>4. Location:</u></b>		
<b>4.1. Basic requirements</b>		
4.1.1	1	The location site should be approved by the concerned authority in the emirate.
4.1.2	2	Location Should be prime on main street, avoid locations in residential areas.
<b><u>5. Furniture:</u></b>		
<b>5.1. Basic requirements</b>		
5.1.1	1	Furniture should be appropriate, clean and from easy to clean materials.
5.1.2	2	Provide closets and drawers to keep towels and tools.
5.1.3	3	Provide a proper waiting area.
5.1.4	4	Provide beds for massage located in private rooms or a space for each bed not less than 6 square meters with partitions between the two beds in case in the same room.
<b>5.2. Advanced requirements</b>		
5.2.1	1	Provide non rusting metallic tables for oil heating tools.
5.2.2	2	Provide storage means for performing the services.

<b><u>6. The building:</u></b>		
<b>6.1. Basic requirements</b>		
6.1.1	1	Provide toilet for the center.
6.1.2	2	Provide adequate lighting and ventilation.
6.1.3	3	Adequate painting for walls and should be hard with soft angles. Floors should be made from easy to clean material such as Tiles.
6.1.4	4	Provide a place for showering and changing room supplied with closet and clean hygienic towels.
6.1.5	5	Must care about maintenance of ceiling, walls, floors, doors, entrances, furniture and air conditioner
6.1.6	6	Massage rooms must not have lockers and must put a transparent glass piece in the upper side of the door.
<b><u>7. Tools and supplies to be provided in the shop:</u></b>		
<b>7.1. Basic requirements</b>		
7.1.1	1	Provide disinfectant materials and tools to disinfect tools before and after use and must keep them always clean and kept in in a special closet.
7.1.2	2	Provide well equipped first aid box with adequate quantities appropriate with the center needs.
7.1.3	3	Health and safety requirements must exist in the building.
7.1.4	4	Provide a sufficient number of towels, not allowed to re-use it without cleaning.
7.1.5	5	Provide a disposable bed sheet cover for massage beds.
7.1.6	6	Hand Wash Basin surrounded with ceramic supplied with liquid soap.
7.1.7	7	The shop should be provided with a water source form main network with appropriate drainage system.
7.1.8	8	Availability of hand sanitizers for customers.
<b>7.2. Advanced requirements</b>		
7.2.1	1	Provide a waste bin with cover.
7.2.2	2	Provide a water heater with proper capacity.
<b><u>8. Cleaning and sterilization:</u></b>		
<b>8.1. Basic requirements</b>		

8.1.1	1	Maintain proper hygiene and the overall image of premises.
8.1.2	2	Must always clean towels before re-use.
8.1.3	3	Disposal of single use materials after completing the service directly and safely.
8.1.4	4	Maintain hygiene of tools and equipments.
8.1.5	5	Proper waste disposal regularly and fast.
8.1.6	6	Maintain hygiene of toilets regularly.
<b>8.2. Advanced requirements</b>		
8.2.1	1	Should care about cleanliness of the external environment of the premises.
8.2.2	2	In case there is a store, it should be clean and have adequate storage.
8.2.3	3	Provide sanitizer for cleaning the premise.
<b><u>9. Allowable and prohibitions:</u></b>		
<b>9.1. Basic requirements</b>		
9.1.1	1	Smoking is not permitted inside the center, and must provide signs to prohibit smoking visible to clients.
9.1.2	2	Not allowed to use of the center for accommodation and living activities such as cooking and others.
9.1.3	3	Service should be for men or women and staff must be from the same gender of customers.
9.1.4	4	In case the center offers services for both men and women then should be a separate entrance for women. There must be a separate timing for women and must be put clearly on the entrance of center.
9.1.5	5	Not allowed to offer treatment or surgical services and not to receive any patients in the center. Services only for well-healthy people who seek relaxation and tranquility.
9.1.6	6	Must provide poster inside center in English and Arabic put in a good location shows the following:-
9.1.7	7	The center is non- medical and does not provide medical services for patients.
9.1.8	8	Must inform customers to seek medical advice in case they are sick before proving the service to them.
9.1.9	9	A clear warning for pregnant women no to have the service.
9.1.10	10	A swimming pool, sauna or other relaxation means if space is available for such activity and not for medical purpose after completing all approvals from concerned authorities.
9.1.11	11	A signboard of the trade name must be displayed in front of the shop.

9.1.12	12	Ash trays are not allowed.
9.1.13	13	Not allowed to wear jewelry and accessories while making massage.
9.1.14	14	Not allowed to use unauthorized or expired cosmetics.
9.1.15	15	It is not allowed to store medicines and cosmetics of workers in the premise.
9.1.16	16	Not allowed to provide the services by an injured or with skin disease worker
9.1.17	17	Not allowed to make marketing posters against local values, traditions.
9.1.18	18	Not allowed to perform cupping in massage centers, because it is classified as a medical center services and needs to be licensed according to special requirements that must be abided with.
9.1.19	19	Not allowed to have cameras unless approved by police. Must keep confidentiality and privacy of customers.
9.1.20	20	All products used for massage such as (oil/creams and others) must have complete label and must be closed after each use and must be kept properly and safely.

**10. In case salon activity is added, It is not allowed for beauty technician do the following:-**

10.1	1	Not allowed to treat or prescribe a medicine for skin diseases.
10.2	2	Not allowed to give medical prescriptions.
10.3	3	Not allowed to make components or mixtures of medicines.
10.4	4	Not allowed to make any type of lab tests or X-rays.
10.5	5	Not allowed to offer skin peeling by acid or equipments.
10.6	6	Not allowed to provide treatments or surgical procedure even minor including acne and pimple removal.

**11. Requirements for control of insects and rodents:**

**11.1. Basic requirements**

11.1.1	1	The non availability of insects, rodents and whatever relates to it.
11.1.2	2	In case pesticides, there availability must be licensed by the concerned authority.