

	Organization/Unit:	إدارة مختبر دبي المركزي Dubai Central Laboratory Department	الوحدة التنظيمية:	
	Document Title:	Fee Structure for Technical Approval of Non-Standard Products	عنوان الوثيقة:	
	Doc Ref.	DM-DCLD-RD-DP21-8100 (IC)	رقم الوثيقة:	

Issue Date	Rev. No.	Summary Of Amendments
15-02-2019	1	Issue for use
02-10-2019	2	Modifications shown highlighted & updated as per new DM logo.
26-01-2020	3	Updated to align with current practice and the inclusion of TA under the FA scheme and new numbering.
07-10-2022	4	Changing section name as per the new organizational structure, and replace HOU by CQPSM (Section's Manager)
24-04-2023	5	Full re-structuring. Clauses are re-numbered and re-named. Remove Notes under the table and keep it under clause 4. Use of New DM Logo
04-07-2024	6	Changing the logo of the Government of Dubai with the latest design and some minor changes in the format.

Approved by CQPSM	Authorized by CQPSM
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1 INTRODUCTION

This document gives details of the fees involved in the issuance of Technical Approval Certificate as described in DM-DCLD-RD-DP21-8001 (IC) Special Rules for Technical Approval of Non-Standard products.

2 SCOPE

The fees are calculated based on the man-hours spent to carry out the required tasks in the technical approval process and multiplied by the official DCLD man-hour rate of AED 174/man-hour as provided for in DM Local Order 5/2001.

3 FEE CATEGORIES AND TERMS OF PAYMENT

All fees shall be paid to Certification and Quality Control of Products Section -Dubai Central Laboratory Department, Dubai Municipality (DCLD-CQPS).

S/N	Type of Fee	Details	Terms of Payment	Fee
3.1	Application and Technical Evaluation	This fee will cover the technical evaluation of the application and the supporting documents to assess the feasibility of granting the Technical Approval. The client will receive a Technical Approval Requirements (TAR) Report.	To be paid upon submission of the application and acceptance by DCLD.	7000 AED
3.2	Technical Investigation & Initial Assessment	This fee will cover the full technical investigation including the initial assessment of the factory and sampling of the product for the purpose of initial product evaluation and analysis of the test data in addition to reporting of results. The applicant shall receive an initial assessment report upon completion. The fee does not include testing fees.	To be paid upon accepting the approval requirements report by the client. A proposal with the estimated amount shall be prepared and sent to the client the client shall sign the proposal and the fees shall be paid prior to proceeding further.	15000 AED
3.3	Independent Testing Fees	This fee covers the cost of testing of the product for the purpose of initial assessment and technical investigation and during surveillance. This fee shall be paid directly by the client to the laboratory.	The applicant shall pay directly to the designated laboratory in accordance with the terms of payment of the laboratory.	As per the fee schedule of the testing lab.
3.4	TA Certificate Issuance / Annual renewal fees	This fee will be applicable only after a satisfactory technical investigation and initial assessment result. The fee will cover the administrative costs in the preparation, issuance, and maintenance of the Technical Approval, sampling, and surveillance. The Technical Approval Certificate will be valid for one year renewable subject to continuing	This fee shall be paid upon satisfactory results of the full technical investigation and initial assessment result prior to the issuance of the Technical Approval Certificate.	5000 AED

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		compliance with requirements and payment of due fees.		
3.5	TA Mark usage Marking Fee	This fee is for the use of the DCL Conformity Mark. The fee shall be a fixed amount that will be used to cover the Certification Body expenses for promoting public awareness for the DCL Conformity Mark.	This fee shall be paid prior to the issuance of the Technical Approval Certificate and with every renewal.	10000 AED

4 FEES FOR ADDITIONAL WORK

- 4.1 Any additional costs such as costs of external experts (whenever needed), testing laboratories, outsourced CABs (if applicable), handling & shipment of samples abroad ...etc., shall be paid directly by the client to the concerned party.
- 4.2 Any extra cost incurred outside the above categories shall be charged separately in accordance with the man-hours spent and at the rate of AED 174/man-hour. This includes re-auditing or re-testing due to non-compliance with requirements.

5 INVOICING

Each fee category shall be invoiced separately, and the client shall pay only upon receipt of such invoice.

6 MODIFICATION TO THE FEE STRUCTURE

The fees mentioned in this document are subject to periodic review and modifications if necessary. The client shall be informed accordingly in case of modifications. Client shall check the DM website regularly for any updates.

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