

## Circular No. (11-5-1) of 2021

On 23/08/2021 AD

### Concerning/ Electronic control system

#### Messrs./ Engineering Consultancy Offices and Construction Contracting Companies

#### Greetings,

- Applications related to the training service shall be received via Electronic Building Control System and all Consultancy Offices and Contracting Companies shall consider the following:

**First:** Addition of “Application for training on the electronic building services” service to the company’s file and linking it to the user. To know how to add the service and apply for the training, you can follow the following steps:

1- Visit Dubai Municipality website [www.dm.gov.ae](http://www.dm.gov.ae) .

2- From the homepage please select “Business services” ... “Planning and building” .... “Buildings implementation and supervision” .... “Application for training on the electronic building services”.

3- Click the link of the service attachments to view the file that shows how to add the service.

**Second:** Training on building control system is mandatory for only one engineer of every consulting office or Contracting company provided that the trainee shall have the skills required for attending the training and to be qualified to train the engineers who work for their company or office provided that they shall be among the technical staff registered with the municipality.

**Third:** Use of the new electronic building control system is allowed to the offices and companies which will get the training only. The application for the construction reviewing service before casting the concrete / shoring, issue of the accomplishment certificate, temporary connection of services, change of the contractor, change of the consultants, preparation of the building insurances shall be received through only the new electronic building control system.

- All Consultancy Offices and Contracting Companies shall finalize the registration procedures and obtain an appointment for training on electronic building control system to guarantee implementation of the training according to the timeline.
- Registration of all engineering technical staff working for Consultancy Offices and Contracting Companies which are licensed to operate in the emirate of Dubai in the register of contractors and consultants with the municipality according to the conditions and requirements mentioned in the application (registration in register of practitioners of profession of the engineering consultancies) (registration in the register of practitioners of the profession of engineering Contracting) taking into consideration that the registration doesn't require testing the engineer or paying fees.

**“This is a technical translation, in case of ambiguity Arabic version will prevail “**