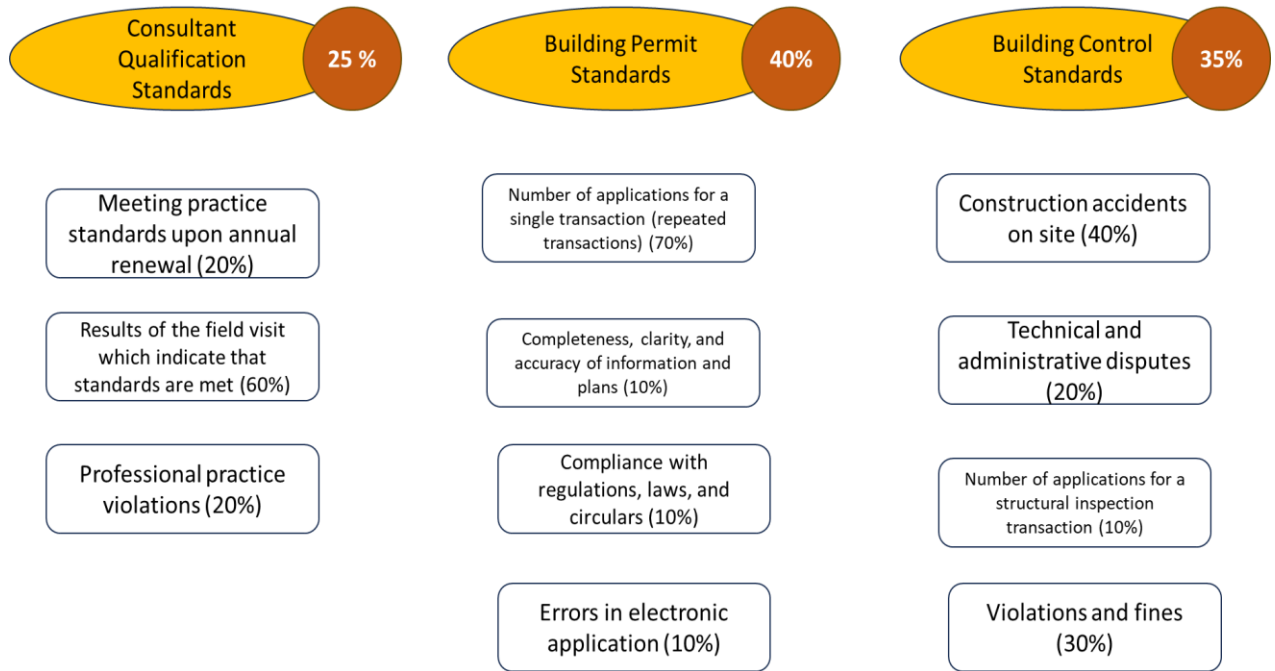


Engineering Office Evaluation Standards



Consultant Qualification Standards 25%

#	Evaluation Standards	Standard Weight (out of 100%)	Standard Description	Equation for Calculating the Standard (Final Rating)	
1	Meeting standards of practice during the annual renewal	20%	This standard is calculated in light of the practice record status, and the level of suspension (if any).	<ul style="list-style-type: none"> Renewed and unsuspended record 	100%
				<ul style="list-style-type: none"> Renewed record conditional on not contracting for new projects 	70%
				<ul style="list-style-type: none"> Renewed record but suspended for all projects 	30%
				<ul style="list-style-type: none"> Unrenewed record 	0

2	Continuously meeting standards of practice	60%	<p>This standard is calculated through field visits to the headquarters through the annual and emergency plan.</p> <p><u>Note:</u> If there are no headquarters, a score of (0) is calculated for this standard.</p>	<ul style="list-style-type: none"> The headquarters' compliance with the standards (5% location, 5% area, 5% readiness) 	25%
				<ul style="list-style-type: none"> Accurate record data 	10%
				<ul style="list-style-type: none"> Continuation of providing engineering personnel 	50%
				<ul style="list-style-type: none"> Commitment to quota (the number of personnel matches the number of projects) 	15%
3	Avoiding violations of the practice of the profession by adhering to the laws, rules, and regulations	20%	<p>This standard is calculated based on the number of violations in practicing the profession (if any).</p>	<ul style="list-style-type: none"> No violations in practicing the profession 	100%
				<ul style="list-style-type: none"> (1) violation 	75%
				<ul style="list-style-type: none"> (2) violations 	50%
				<ul style="list-style-type: none"> (3) violations 	25%
				<ul style="list-style-type: none"> (4) or more violations 	0

Building Permits Standards 40%

#	Evaluation Standards	Standard Weight (out of 100%)	Standard Description	Calculating the Standard (Final Rating)
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1	Number of applications for a single transaction	70%	This standard is calculated by measuring the average number of times a single transaction is applied for until approval (the average number of copies within a single transaction) for each consultant. An automatic report from the electronic Building Permit System BPS	Number of Applications	Evaluation	Repeated Application	Evaluation
				Approval from the 1 st time	100%	Approval from the 6 th time	50%
				Approval from the 2 nd time	90%	Approval from the 7 th time	40%
				Approval from the 3 rd time	80%	Approval from the 8 th time	30%
				Approval from the 4 th time	70%	Approval from the 9 th time	20%
				Approval from the 5 th time	60%	Approval from the 10 th time	10%
				More than 10 times			0%
2	Completeness, clarity, and accuracy of information and plans	10%	This standard is calculated by measuring the percentage of remarks regarding the completeness, clarity, and accuracy of information and plans for each consultant <u>The equation:</u> (A) Percentage of completeness and clarity remarks = number of remarks	(A) Percentage of remarks regarding completeness, and clarity			Evaluation
				No Remarks			100%
				20%			80%
				40%			60%
				60%			40%
				80%			20%
				100%			0%

			regarding the completeness, clarity, and accuracy of plans and information / total number of remarks for all categories		
3	Compliance with laws, regulations, and circulars	10%	This standard is calculated by measuring the percentage of remarks regarding compliance with laws, regulations, and circulars for each consultant The equation: (B) Number of remarks regarding compliance with laws, and regulations/total number of remarks for all categories	(B) Percentage of remarks regarding compliance with laws, regulations, and instructions	Evaluation
				No Remarks	100%
				20%	80%
				40%	60%
				60%	40%
				80%	20%
				100%	0%
4	Errors in electronic application		This standard is calculated by measuring the percentage of remarks regarding errors	(C) Percentage of remarks on errors in E-application	Evaluation
				No Remarks	100%
				20%	80%

		%10	in electronic applications + errors from public messages + errors from employees	40%	60%
				60%	40%
				80%	20%
			<p><u>The equation:</u></p> <p>(C) Percentage of remarks regarding errors in the electronic application = (number of remarks for the category of errors in the electronic application + the number of errors from public messages + errors from employees) / (the total number of remarks for all categories + the total number of errors from general messages and employees)</p>	100%	0%

Building Control Standards 35%

#	Evaluation Standards	Standard Weight (100%)	Equation for Calculating the Standard	Equation Description
1	Construction accidents	40%	<p>The standard is calculated based on a set of detailed specifications according to following and balancing them with the building areas:</p> <ol style="list-style-type: none"> 1. Number of deaths per accident in the project. 2. Number of injuries per accident in the project. 3. Severity of material damage (major/moderate/minor). <p>Projects are classified according to the building area into (8) groups, and the reduction factor is determined.</p>	<p>A: No. of injuries FI: Reduction Factor for injury B: No. of fatalities FF: Reduction Factor for fatality D: No. of accidents with damage FD: Reduction Factor for damage (minor/moderate/ major) Equation = $100 - \{ (A * FI) + (B * FF) + (D * FD) \}$</p>
2	Technical disputes	20%	<p>In the event of a technical dispute, the evaluation score is reduced by (DF), which is the amount of the Reduction Factor based on the size and severity of the dispute, whether (major/moderate/minor), taking into account the degree and amount of the Consultant's response to the Municipality's directives during the period granted to him through the Response Factor (RF).</p> <p>Please refer to the Technical Disputes Matrix (Attachment No. 2).</p>	<p>Equation = $100 - (DF * (RF * \text{No. of disputes}))$ DF: Dispute Reduction Factor. RF: Response Factor Refer to the Dispute Matrix.</p>
3	Repeated applications of	10%	The standard is calculated by monitoring and following up on the	Equation = {1- rejected structural inspection

	structural inspection transactions		approved and rejected structural inspection requests submitted by the Consultant for each structural element of the project. Accordingly, the frequency of the transaction is calculated as follows: rejected structural inspection applications/submitted structural inspection applications.	applications/submitted structural inspection applications} * 100%
4	The standard for violations and fines	30%	<p>The calculation mechanism is applied through a matrix linking the area of the project under construction and the Reduction Factor for each violation, with the value of the Reduction Factor doubled in the event of imposing a fine for each project, as attached, "Matrix of Violations and Fines."</p> <p>A: No. of violations per project.</p> <p>B: No. of fines per project.</p> <p>F1: Reduction Factor per one violation</p> <p>F2: Reduction Factor per one fine</p>	<p>Equation =100-{ (No. of violations per project * Reduction Factor)+</p> <p>No. of fines per project* Reduction Factor)}</p> <p>Equation =100- {(A* F1) + (B*F2)}</p>

Classification Categories

Category	Score
First ★★★★★	90 – 100
Second ★★★★	80 – 89
Third ★★★	70 – 79



Fourth



60 – 69

“This is a technical translation, in case of ambiguity Arabic version will prevail “