

 حكومة دبي GOVERNMENT OF DUBAI	Organization/Unit: إدارة مختبر دبي المركزي Dubai Central Laboratory Department	الوحدة التنظيمية:	 بلدية دبي Dubai Municipality
	Document Title: Type 1 Product Certification Scheme Fee Structure	عنوان الوثيقة:	
	Doc Ref. DM-DCLD-RD-CQPS-5002	رقم الوثيقة:	

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Issue Date	Rev. No.	Summary Of Amendments
27-04-2011	0	First Draft
26-05-2011	1	Issue for use
03-08-2015	2	Aligned terminology with ISO/IEC 17067 for Type 1 certification
14-02-2018	3	Re-formatted headers and footers as per DM requirements
09-04-2019	4	Updated format as per new DM logo
21-09-2022	5	Change font type. Changing PCASM to Section Manager. Change Type to Scheme. Allowing more than one batch/lot in one COC (add evaluation fees accordingly) Merging fee structure of type 1A {DM-DCLD-RD-DP32-5004(IC)} into this RD
07-10-2022	6	Changing section name as per the new organizational structure, and replace HOU by CQPSM (Section's Manager)
18-04-2023	7	Full re-structuring .Clauses are re-numbered and re-named. Use of New DM Logo
04-07-2024	8	Changing the logo of the Government of Dubai with the latest design.
24-11-2024	9	Restructured to align with the new internal formatting and numbering of all documents
28-01-2026	10	Additional statement and remove the + 174...in item 3.2 and correction of the amount in item 3.4 (384 to 348)

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1. INTRODUCTION

This document gives details of the fees involved in the granting of Type 1B and Type 1A Product Conformity Certificate as per the General Rules for the DM Third Party Type 1 Product Certification Scheme, DM-DCLD-RD-CQPS-5001, applied by Certification and Quality Control of Products Section – DCLD-CQPS.

2. SCOPE

The fees are calculated based on the man-hours spent to carry out the required tasks given in the procedure and multiplied by the official DCLD man-hour rate of Dhs 174/man-hour as provided for in DM Local Order 5/2001.

3. FEE CATEGORIES AND TERMS OF PAYMENT

All fees shall be paid to Dubai Central Laboratory Department, Dubai Municipality.

S/N	Type of Fee	Details	Terms of Payment	Fee
3.1	Application Fee	This fee will cover the preliminary evaluation of the application and the supporting documents. Upon completion of the preliminary evaluation, the applicant shall receive a comprehensive proposal and cost estimates for carrying out the certification process.	This fee shall be paid upon acceptance by DCLD of the application.	AED 696 per application
3.2	Sampling Fee Only for Type 1B	This fee shall cover the selection and collection of samples at the product location. This fee shall be added to the certification fee at the end of the request (Item 3.6) whenever additional sampling (re-sampling) is performed.	The fee shall be paid upon acceptance by the client of the certification proposal, and prior to the sampling.	AED 1044 per application
3.3	Testing Fees	These fees are for the cost of testing the products in	The fee shall be paid in accordance with the	As per Fee schedule of the lab.

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		accordance with the requirements of the relevant Specific Rules.	terms of payment of the independent laboratory.	
3.4	Evaluation and Reporting Fee Type 1B	This fee shall cover the cost of evaluation of the results and preparation of the final report and recommendation for certification. If additional lot/batch is added under one Certificate; then 348 AED is charged per each additional batch (Maximum 5 batches)	The fee shall be billed together with the Sampling Fee and must be paid prior to the conduct of sampling.	AED 3132 per application (+ AED 348 per each additional lot/batch under the same COC)
3.5	Evaluation and Reporting Fee (Type 1A)	This fee shall cover the cost of evaluation of the results and preparation of the final report and recommendation for certification.	The fee shall be paid prior to the issuance of the Certification.	AED 1044 per application
3.6	Certification Fee**	This fee will be <u>applicable only after a satisfactory result is obtained in the evaluation</u> . The fee will cover the administrative costs in the preparation, issuance and maintenance of the conformity certification.	The fee shall be paid prior to the issuance of the Certification.	AED 1044 per application

**** Note (For Type 1A only):** Upon payment of the fee, the Client shall be given a sample identification code (SENDER NO) that will be used for submitting samples to the DCL laboratory.

4. FEES FOR ADDITIONAL WORK

Any additional work outside the scope of the fees mentioned above, (for example, re-sampling and re-testing due to failed results) shall be charged accordingly in accordance with the man-hours spent and at the rate of AED 174/man-hour.

5. INVOICING

Each fee category shall be invoiced separately, and the client shall pay only upon receipt of such invoice.

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Organization/Unit:

إدارة مختبر دبي المركزي
Dubai Central Laboratory Department

الوحدة
التنظيمية:

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Structure

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6. MODIFICATION TO THE FEE STRUCTURE

The fees mentioned in this document are subject to periodic review and modifications if necessary. The client shall be informed accordingly in case of modifications.

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